

**WYOMING STATE BAR FOUNDATION
MEETING OF THE BOARD OF DIRECTORS**

Date: July 13, 2010
12 p.m. to 4 p.m. meeting
Stevens, Edwards, Hallock & Carpenter
511 South Kendrick Avenue
Gillette, WY

MINUTES

In attendance: Justice Burke, Patrick Carpenter, Stuart Day, Lance Harmon, Bill Hiser, Chad Hooker

In attendance by phone: Brian Hultman, Scott Kath, Chris Reimer, Jim Salisbury

ALPS F.S.: Kim McKelvey

- I. Stuart called the meeting to order. A quorum was present.

- II. Reports related to WSBF future
 - a. Access to Justice Commission
Justice Burke and Stuart D. reported that the new entity has been created: Wyoming Center for Legal Aid. Next meeting of the Access to Justice Commission is July 23 in Casper. Report is due to Wyoming Legislature in November; money has been collected starting July 1. WSBF has one position on the Access to Justice Commission Board. WCLA will be hiring an executive director.

 - b. LSC technology funds
Stuart D. reported that the Access to Justice Commission is interested in creating a statewide website and possibly a forms bank. National funds require a half-time employee; ATJC is looking for other funding sources.

 - c. WSBF and WSB
Bill H. reported on the WSB meeting in June. WSB discussed how WSB might help increase WSBF's efficiency, including whether to offer administrative support and/or how to improve the WSBF governance structure. WSB has not officially determined to provide support to WSBF or what the types of support may entail.

- III. Role of WSBF in future
Kim M. led the group in a series of exercises to identify the WSBF's place in the legal philanthropic landscape in Wyoming. The Wyoming landscape for law-related grantmaking, philanthropy, access to justice, law-related education, pro bono work, legal services, etc.

The consensus reached was as follows:

Short-term: Determine ways to decrease administrative costs, including entering into a discussion with WSB about possible governance and administrative support possibilities. Explore removing members from the Articles of Incorporation.

Decrease number of committee and Board meetings. Put IOLTA revenue enhancement work on hold. Otherwise, maintain the status quo.

One-year: After the Access to Justice Commission and WCLA have determined the strategic and operating plan for the WCLA, meet again (probably June 2011) to determine role of WSBF. Explore options related to fundraising for specific causes, annualized fundraising, hiring an executive director, and changing the Board structure.

- IV. Next steps
 - a. Grantmaking: go through 2011 grant cycle. Kim M. to develop way to make this as lean as possible while maintaining the status quo.
 - b. Membership: Bill to discuss with Sleeter; Chris to draft changes; Brian to contact Sharon.
 - c. Annual meeting notice to list possible changes to bylaws/Articles, officers and directors.
 - d. Administration: Bill to discuss with Sleeter.
 - e. Access to Justice luncheon – Stuart to report on the status of the Honor Roll and WSBF’s participation in Access to Justice

- V. May meeting minutes
Pat C. moved to approve. Lance H. seconded. Unanimous.

- VI. Form 990
Scott K. moved to approve. Justice Burke seconded. Unanimous.

- VII. Officers and elections
Stuart asked the Board to serve as the Nominating Committee.
Scott moved to keep the same officer slate for 2010-2011. Bill seconded.
Unanimous.

- VIII. Upcoming Board meetings
September 16, 1:30-5:00 at the Hilton Garden Inn in Laramie

Bill moved to continue with September 16 meeting. Lance seconded. Unanimous.

Bill moved to adjourn. Lance seconded. Unanimous. Meeting adjourned at 3:45.