

Wyoming State Bar Foundation Grant Application Packet

Grant Application Requirements

Please submit Grant Application via email to foundation@wyomingstatebarfoundation.org no later than November 30.

The grant application must include:

- Grant Application Cover Page (see Section One)
- Application Narrative (see Section Two)
 - No more than five pages containing the information described in Section Two.
- A copy of your IRS determination letter.
- Board and Staff Information
 - Please include the names and affiliations of the Board of Directors, and the names and roles of key staff
- Financial Information
 - A statement of income and expenses from last fiscal year;
 - A detailed budget showing expected income and expenses for the current fiscal year;
 - Applications submitted for project support also should include a detailed budget for the project.

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Section One: Grant Application Cover Page

Application Information:

Legal Name of Organization

Legal Address

City

State

Zip

Phone

Email

Fax

Website:

Contact Person

Name/Title

Organization Annual Budget

\$ _____

Amount Requested

\$ _____

Below, please give a one paragraph summary of the grant request:

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Section Two: Application Narrative Information Guidelines

Applications should address the information requested below, but should not exceed five pages.

1. Give a brief description of the organization including its history, mission and purpose. If funding is sought for a special project, please describe the project's scope and how it fits with the organization's mission.
2. Describe three to five most significant features of your organization that enable it to:
 - a. provide effective and high quality legal services,
 - b. improve the administrations of justice, or
 - c. provide law related education to the public.
3. Describe the problem you will address through IOLTA funding and how you will address it.
4. Describe specific results regarding your application that you expect to achieve during the grant period and indicate what particular role IOLTA funds would play in producing such results.
5. Describe the methods you will use to evaluate the results of the activities undertaken within the grant period.
6. Describe your organization's funding sources and challenges. Include if you were funded only in part, what effect it will have on your organization and/or project.